UDISE+

UNIFIED DISTRICT INFORMATION SYSTEM FOR EDUCATION PLUS
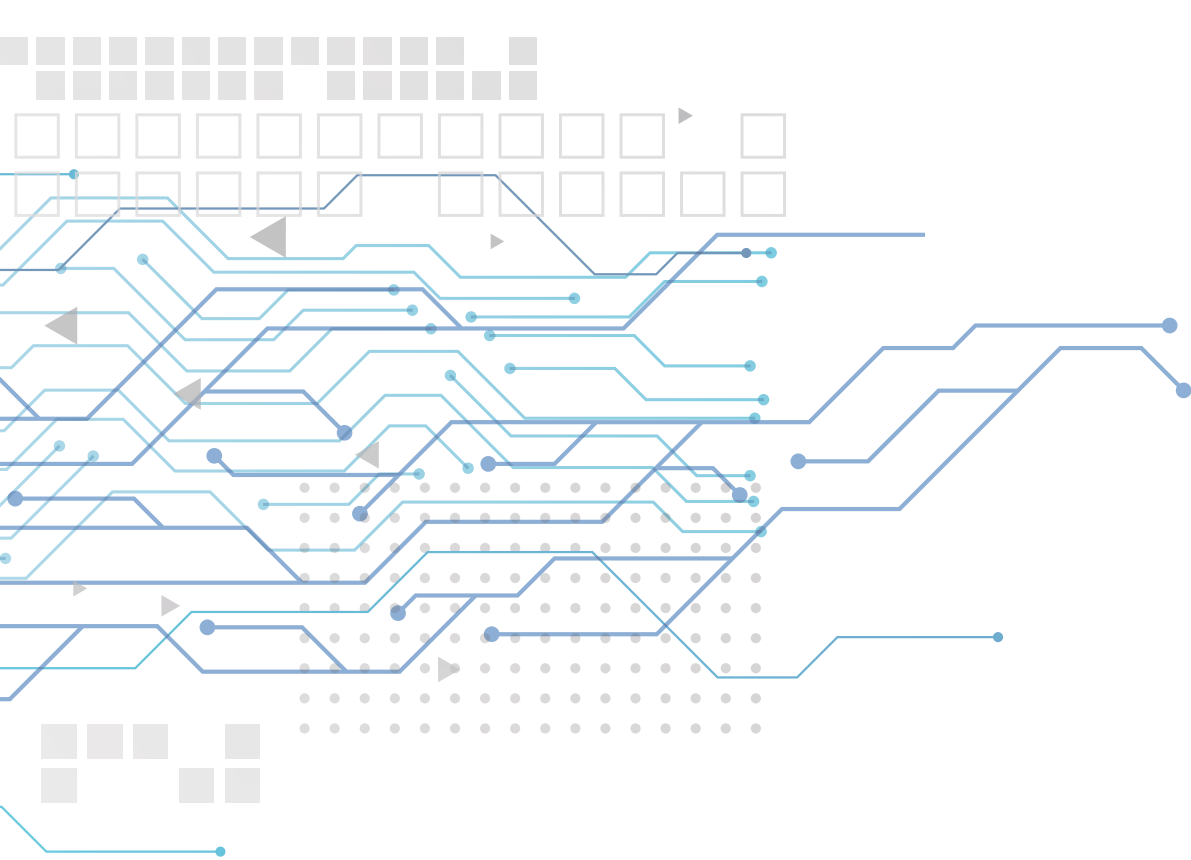
ABOUT UDISE+

Timely and accurate data is the basis of sound and effective planning and decision-making. Towards this end, the establishment of a well-functioning and sustainable Educational Management Information System is of utmost importance today.

Unified District Information on School Education (UDISE) initiated in 2012-13 integrating DISE for elementary education and SEMIS for secondary education is **one of the largest Management Information Systems on School Education covering more than 1.5 million schools, 8.9 million teachers and 250 million children.**
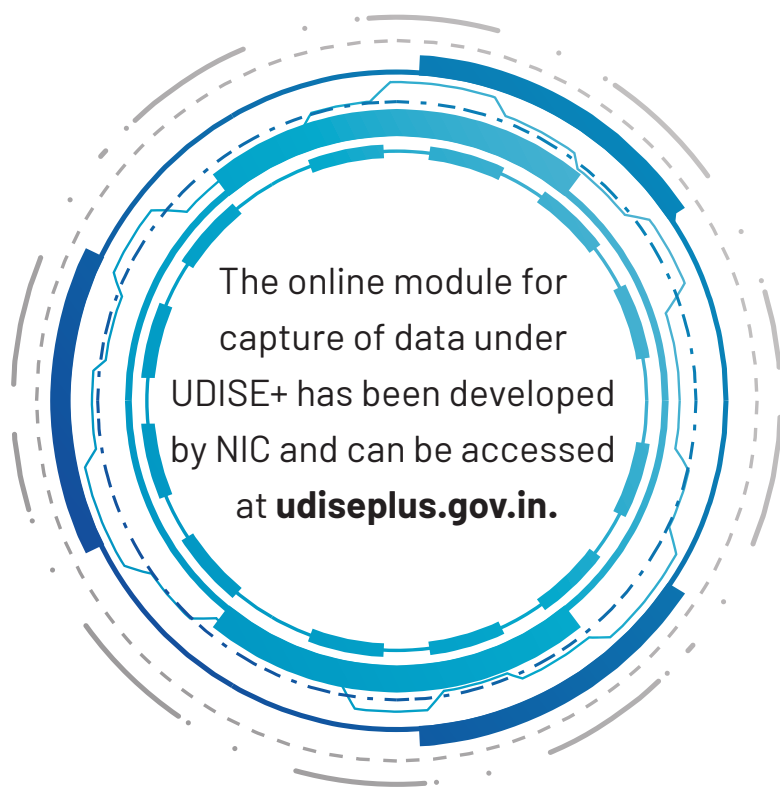
Under the existing setup, the data is fed manually at the school level in Data Capture Format (DCF) of UDISE on the cut-off date of 30th September of each year. The information under UDISE is collected from each school once in a year which cannot be updated on a real-time basis. Therefore from 2018-19, it has been decided **to launch the UDISE+ (i.e., UDISE plus) application, so that it becomes an effective tool for decision making.**
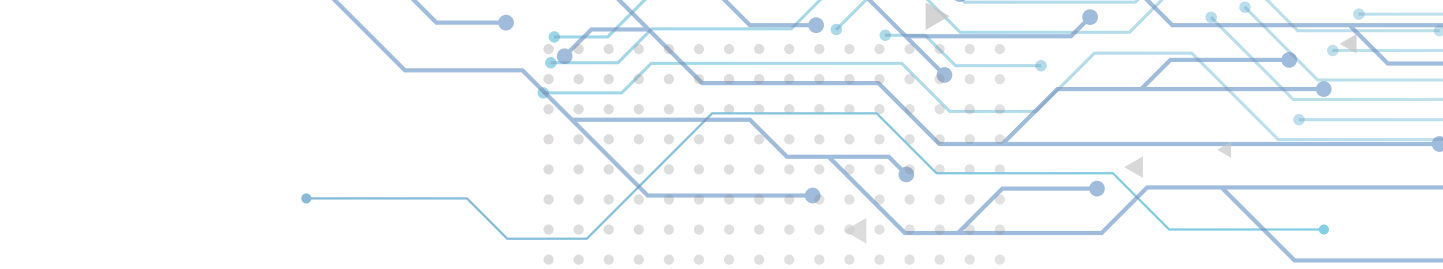
FEATURES OF UDISE+

◈ **UDISE+ is an improved and updated version of UDISE.**

◈ **The entire system will be online and will gradually move towards collecting real-time data.**

◈ **Includes new features of Samagra Shiksha.**

Data will be collected for schools, teachers, enrolment and vocational education as per the Data Capture Format (DCF) uploaded on the website. **DCF has been revised to include certain features of Samagra Shiksha**, namely, pre-primary related information, School Safety, Transport and Incentives for children. Further, **separate DCFs have been designed depending on the school category for ease of data entry and usage by the schools.**

The online module for capture of data under UDISE+ has been developed by NIC and can be accessed at **udiseplus.gov.in.**

The DCF in PDF format can be downloaded from **udiseplus.gov.in. Schools that have internet access have to provide data directly in the online UDISE+ software.** Schools that do not have internet access have to fill the physical DCF and the Block MIS coordinator shall feed the data of all such schools online using the UDISE+ software.

All schools in all UTs including Delhi and Puducherry have to provide data directly through the software. In the rare cases where such schools do not have any internet access, the data shall be entered in PC/Laptop in offline mode and uploading may be done at BRC/CRC/URC where internet facility is available.

To ensure data accountability, a certificate will be generated through the software at all levels and data can be submitted only after certifying for 100% coverage and correctness of data. The person certifying data shall be held responsible for all the data he/she is certifying.

ADDITIONAL FEATURES OF UDISE+

The new software, besides online data collection, will have the following additional features:

Dashboard

- ◈ Stakeholders can access and analyze information to make evidence based decisions
- ◈ Monitor and measure performance in real time
- ◈ Visualization and presentation of complex data in a simple form
- ◈ Standard as well as query based reports and comparative charts
- ◈ Cross-sectional analysis of data to study the relationship among factors affecting enrolment
- ◈ Time Series analysis of data to monitor progress over time
- ◈ Tracking physical progress with financial assistance

GIS Mapping

- ◈ Exact geographic location of schools with Latitude & Longitude
- ◈ Base map services like street maps, and high resolution satellite images will be available for better understanding of the topography/ terrain of the school locations.
- ◈ Financial assistance to schools, Non-governmental assistance received by schools to be mapped
- ◈ School Report Cards giving information such as school category, management, infrastructure, enrolment, incentives given to students, pupil-teacher ratio, student-classroom ratio etc will be generated and will be linked to photos of the school.

Third Party Verification

- ◈ Sample verification by officers of Department of School Education & Literacy, MHRD and its attached offices, State Departments of Education, SCERTs, District and Block level officers etc. on identified indicators which will be compared with the data received through the UDISE+ software.
- ◈ A mobile app will also be developed for this purpose.

Data analytics to identify factors affecting school performance in terms of enrolment, retention etc.

Time series data to study the trend over years and monitor improvement/growth

Evidence based planning and decision making

Track Key Performance Indicators

Real time and quality data

School and teacher rationalisation

EXPECTED OUTCOMES

SCREEN-SHOTS OF THE UDISE+ SOFTWARE

1. Home Page

Homepage of UDISE+ software allows login at various levels. Clicking on any level will take the user directly to the login page, relevant to the level.

2. LOGIN Pages:

For school login, UDISE Code of the school is username. Password will be provided by Block MIS Coordinator.

For Block login, username and password will be provided by District MIS coordinator.

Similar Login pages are created for State and District. Application has separate login page for States and UTs at each level, namely, school, block, district and state.

3. Dashboard for State/District/Block Admin

This is the Dashboard for District admin which would appear on the screen after logging in. A user may see further information at block level by clicking on the name of the District. Similar pages exist in the software for state and block level users also.
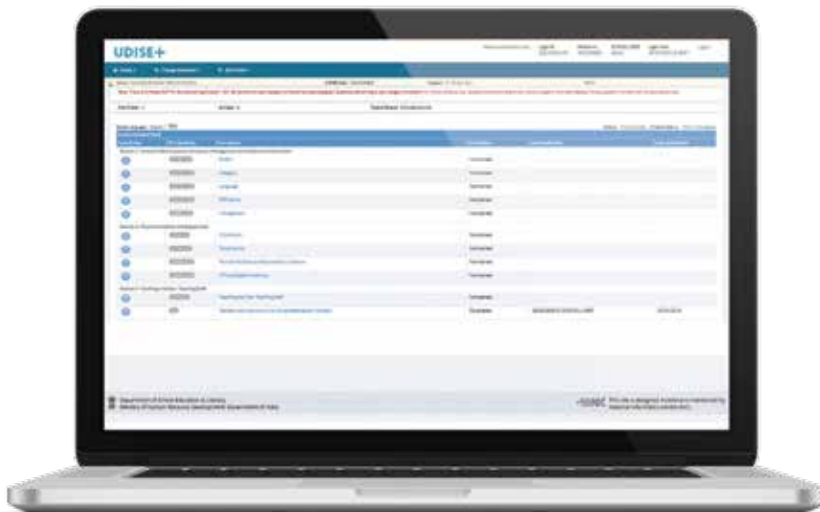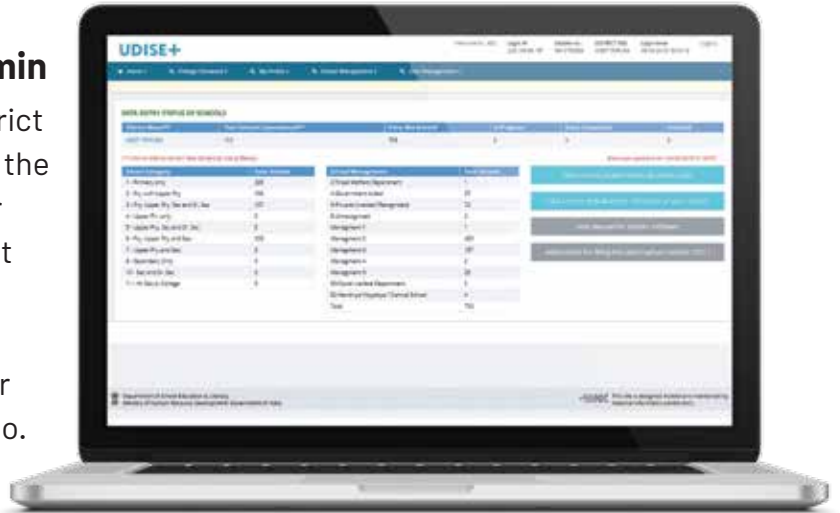
4. Data Capture Format (DCF)

The DCF has been divided into many sections as given in the picture below. This is school user page through which user may fill-up the Data Capture Format (DCF) for that particular school by clicking different forms.
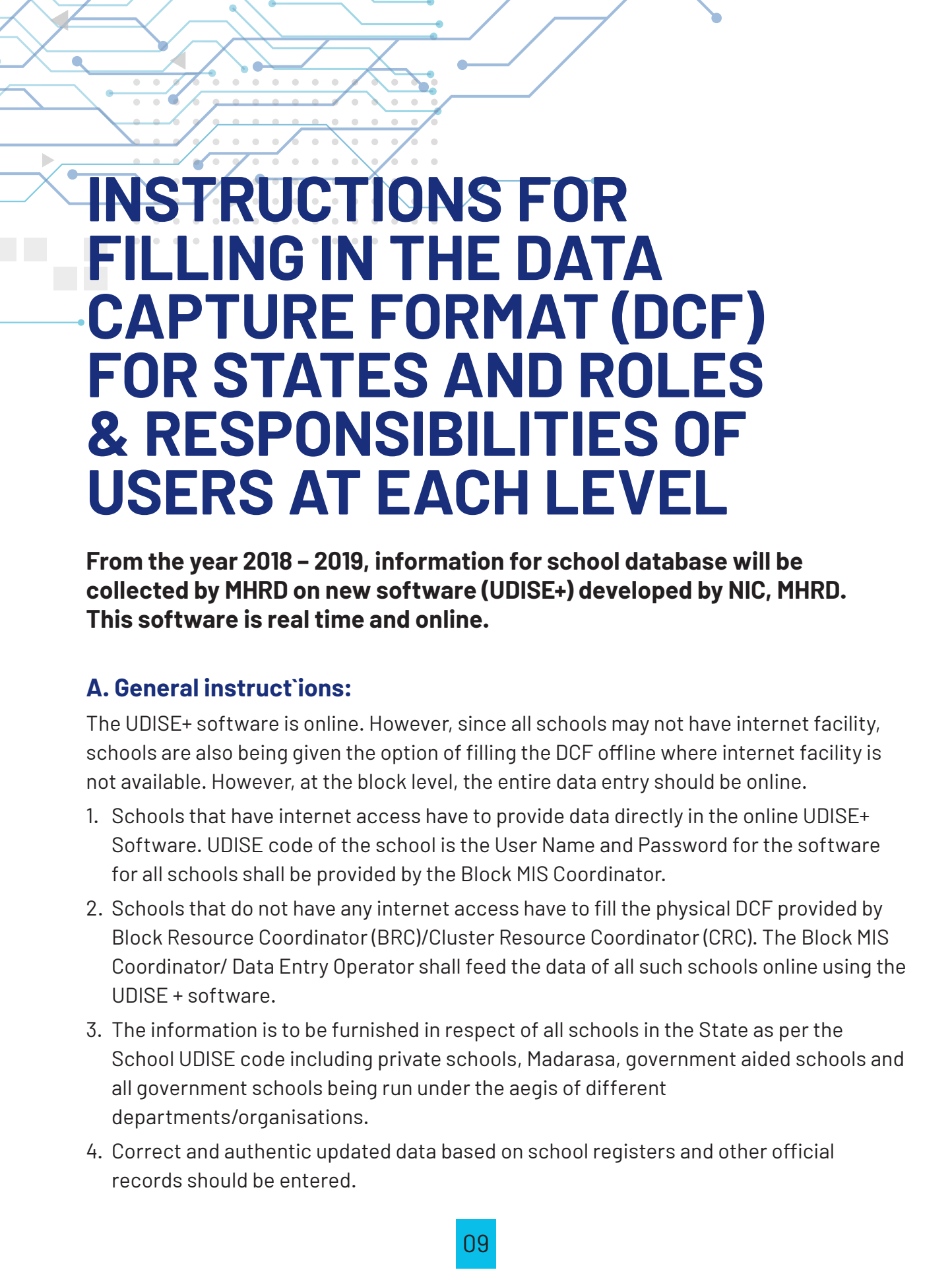
5. Input form for the School

Clicking on any of the link provided on the above page will take the user to the detailed input form for that particular link.
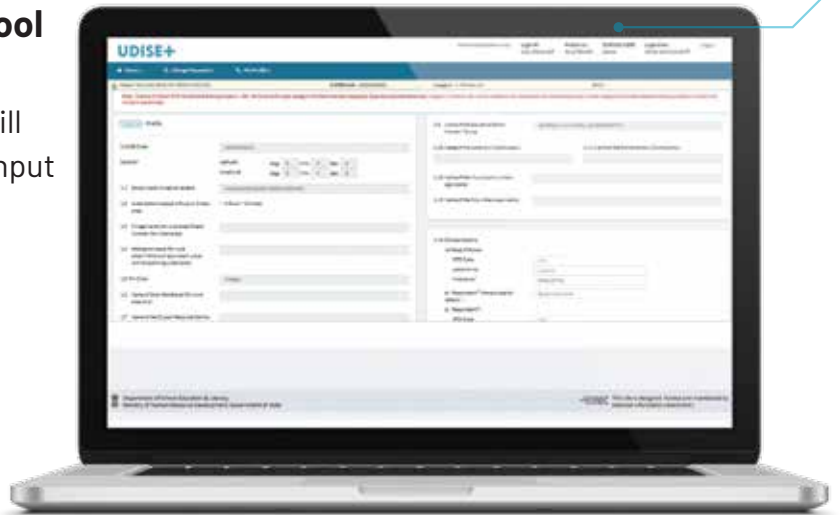
One master DCF along with 18 versions have been prepared based on category of school. Questions pertaining to the particular selected category of schools only have been kept. Questions not relevant to the particular selected category of schools have been deleted. Hence, the questions may not appear in serial order.

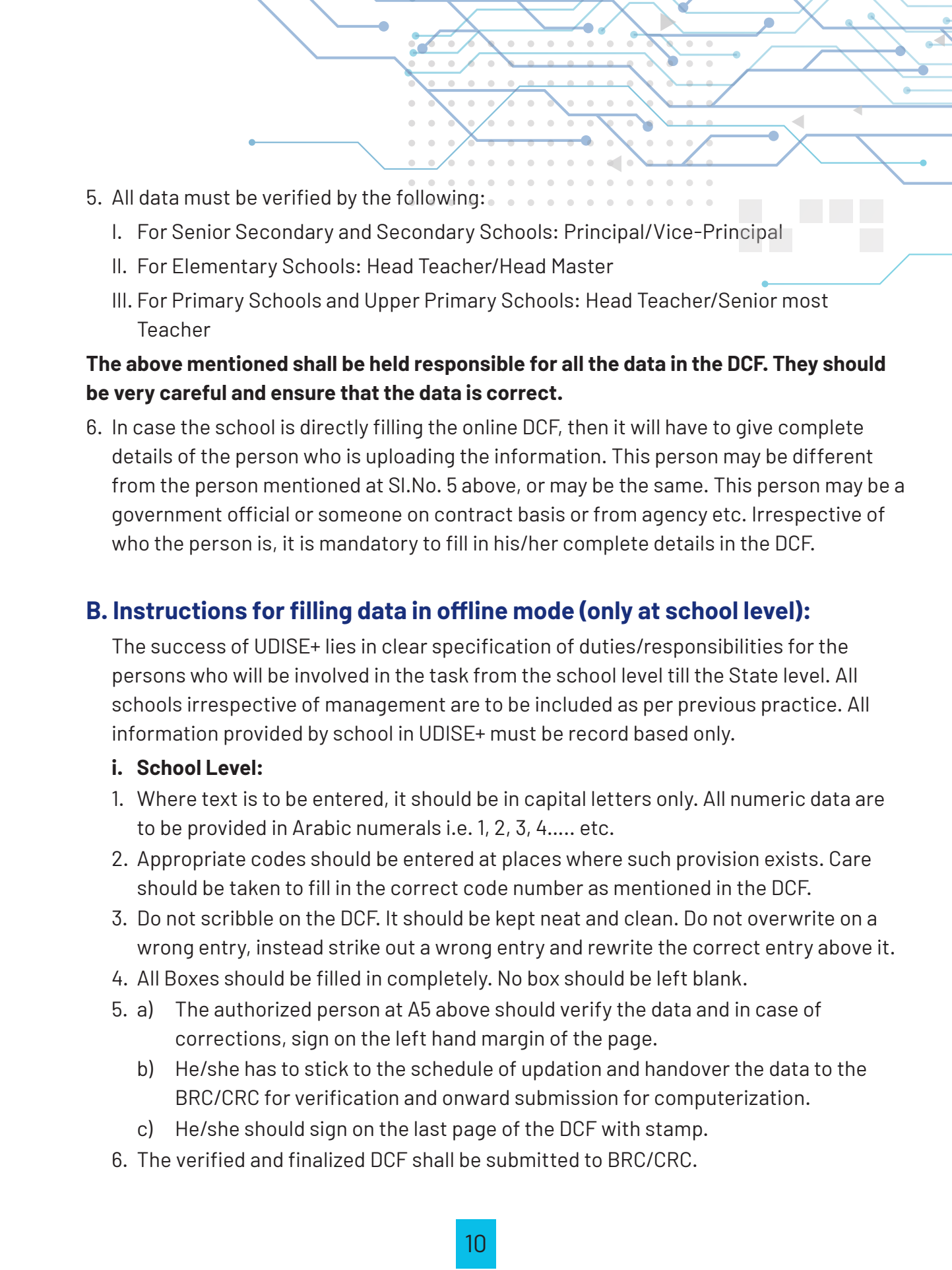# INSTRUCTIONS FOR FILLING IN THE DATA CAPTURE FORMAT (DCF) FOR STATES AND ROLES & RESPONSIBILITIES OF USERS AT EACH LEVEL

From the year 2018 – 2019, information for school database will be collected by MHRD on new software (UDISE+) developed by NIC, MHRD. This software is real time and online.

A. General instruct`ions:

The UDISE+ software is online. However, since all schools may not have internet facility, schools are also being given the option of filling the DCF offline where internet facility is not available. However, at the block level, the entire data entry should be online.

1. Schools that have internet access have to provide data directly in the online UDISE+ Software. UDISE code of the school is the User Name and Password for the software for all schools shall be provided by the Block MIS Coordinator.

2. Schools that do not have any internet access have to fill the physical DCF provided by Block Resource Coordinator (BRC)/Cluster Resource Coordinator (CRC). The Block MIS Coordinator/ Data Entry Operator shall feed the data of all such schools online using the UDISE + software.

3. The information is to be furnished in respect of all schools in the State as per the School UDISE code including private schools, Madarasa, government aided schools and all government schools being run under the aegis of different departments/organisations.

4. Correct and authentic updated data based on school registers and other official records should be entered.

5. All data must be verified by the following:

    I. For Senior Secondary and Secondary Schools: Principal/Vice-Principal

    II. For Elementary Schools: Head Teacher/Head Master

    III. For Primary Schools and Upper Primary Schools: Head Teacher/Senior most Teacher

The above mentioned shall be held responsible for all the data in the DCF. They should be very careful and ensure that the data is correct.

6. In case the school is directly filling the online DCF, then it will have to give complete details of the person who is uploading the information. This person may be different from the person mentioned at Sl.No. 5 above, or may be the same. This person may be a government official or someone on contract basis or from agency etc. Irrespective of who the person is, it is mandatory to fill in his/her complete details in the DCF.

B. Instructions for filling data in offline mode (only at school level):

The success of UDISE+ lies in clear specification of duties/responsibilities for the persons who will be involved in the task from the school level till the State level. All schools irrespective of management are to be included as per previous practice. All information provided by school in UDISE+ must be record based only.

i. School Level:

1. Where text is to be entered, it should be in capital letters only. All numeric data are to be provided in Arabic numerals i.e. 1, 2, 3, 4..... etc.

2. Appropriate codes should be entered at places where such provision exists. Care should be taken to fill in the correct code number as mentioned in the DCF.

3. Do not scribble on the DCF. It should be kept neat and clean. Do not overwrite on a wrong entry, instead strike out a wrong entry and rewrite the correct entry above it.

4. All Boxes should be filled in completely. No box should be left blank.

5. a) The authorized person at A5 above should verify the data and in case of corrections, sign on the left hand margin of the page.

    b) He/she has to stick to the schedule of updation and handover the data to the BRC/CRC for verification and onward submission for computerization.

    c) He/she should sign on the last page of the DCF with stamp.

6. The verified and finalized DCF shall be submitted to BRC/CRC.

ii. Cluster Level:

CRC/HM of the nodal school in absence of CRC (block to nominate a school as nodal school where there is no CRC) will be the nodal in-charge for the UDISE+ updation process for all schools in the cluster. The nodal in-charge shall be responsible for authenticity of data for their respective schools. He/She shall perform the following activities.

1. Collect the DCFs from block MIS unit and distribute to the Schools in the cluster which do not have internet facility.
2. Impart training to the Head Master/the person responsible for filling the data in the DCF.
3. Ensure completion of the DCF updation at all the schools within the given schedule.
4. Collect the updated DCFs from the schools.
5. Carry out 100% verification of data before handover of the DCFs to the block MIS coordinator.
6. Give a certificate for the completeness and correctness of the data collected from all the schools under his/her jurisdiction.

C. Instructions for filling data in online mode

i. School Level:

1. The School shall get User Name and Password from Block MIS Coordinator.
2. The School will open the UDISE+ website (URL: www.udiseplus.gov.in).
3. On the Home Page, click on 'Login'. Enter the User Name and Password provided by the Block MIS coordinator for logging in the website.
4. User is advised to change the password after first successful login for secured access. Subsequently, password could be changed as per requirement any number of times.
5. Before filling data, school should download the User Manual from the web site.
6. It is advisable to download the DCF in PDF format and prepare the data before entering the data online.
7. The authorized person at A5 above should monitor, supervise and cross check the authenticity of the information provided.
8. The verified and finalized DCF shall be submitted online.

ii. Cluster level:

1. Monitor, supervise and cross check for the correctness of information uploaded in the portal.
2. Carry out 100% verification of data before submitting the DCF to the block MIS coordinator.
3. Give a certificate for the completeness and correctness of the data submitted for all the schools under his/her jurisdiction.
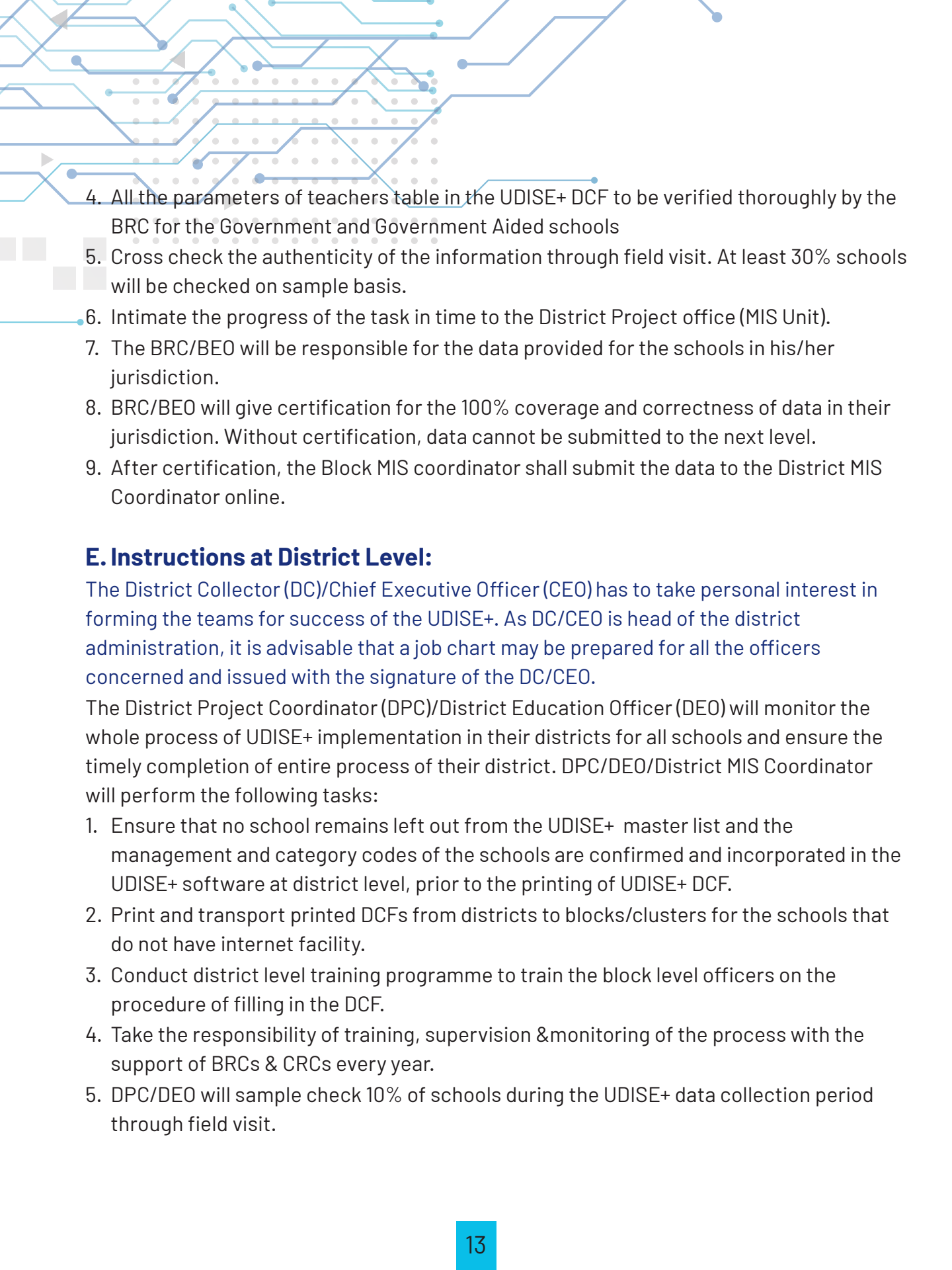
D. Instructions for Block Level:

From the block level, all data entry shall be online.

For the schools which are filling the data offline, BRC shall distribute the DCFs to CRC and re-collect filled in DCFs from them.

BRCs/BEOs are the field level officers to take the sole responsibility to collect UDISE+ data from all types of schools within their jurisdiction. Where there is no block, DPC/DEO shall assign CRC or any other officer, the responsibility of entering the data of all schools in his/her jurisdiction in the UDISE+ software. BRCs/BEOs/Block MIS Coordinators will perform the following tasks at their assigned blocks and will be responsible for non-completion of the task in concerned blocks.

1. Conduct the block level training programme to train the CRCs on the procedure of filling in the DCF.
2. Maintain the log register of CRCs and schools and ensure the updation and collection of updated DCFs from all schools under the Block assigned to them.
3. a) The Block MIS co-ordinator (user) shall open the UDISE+ Software (URL: www.udiseplus.gov.in).
   b) On the Home page click on 'Login'. Enter the User Name and Password provided by the District MIS coordinator for logging in the website.
   c) User is advised to change the password after first successful login for secured access. Subsequently, password could be changed as per requirement any number of times.
   d) Download the User Manual from the web site.
   e) Monitor progress of data entry by schools which are providing data online through the software.
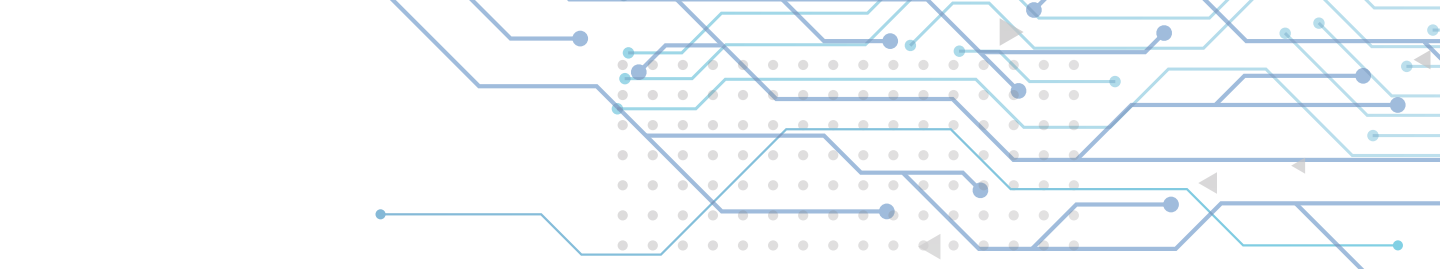   f) Enter data of schools which have provided data on physical DCF.

4. All the parameters of teachers table in the UDISE+ DCF to be verified thoroughly by the BRC for the Government and Government Aided schools

5. Cross check the authenticity of the information through field visit. At least 30% schools will be checked on sample basis.

6. Intimate the progress of the task in time to the District Project office (MIS Unit).

7. The BRC/BEO will be responsible for the data provided for the schools in his/her jurisdiction.

8. BRC/BEO will give certification for the 100% coverage and correctness of data in their jurisdiction. Without certification, data cannot be submitted to the next level.

9. After certification, the Block MIS coordinator shall submit the data to the District MIS Coordinator online.

E. Instructions at District Level:

The District Collector (DC)/Chief Executive Officer (CEO) has to take personal interest in forming the teams for success of the UDISE+. As DC/CEO is head of the district administration, it is advisable that a job chart may be prepared for all the officers concerned and issued with the signature of the DC/CEO.

The District Project Coordinator (DPC)/District Education Officer (DEO) will monitor the whole process of UDISE+ implementation in their districts for all schools and ensure the timely completion of entire process of their district. DPC/DEO/District MIS Coordinator will perform the following tasks:

1. Ensure that no school remains left out from the UDISE+ master list and the management and category codes of the schools are confirmed and incorporated in the UDISE+ software at district level, prior to the printing of UDISE+ DCF.

2. Print and transport printed DCFs from districts to blocks/clusters for the schools that do not have internet facility.

3. Conduct district level training programme to train the block level officers on the procedure of filling in the DCF.

4. Take the responsibility of training, supervision &monitoring of the process with the support of BRCs & CRCs every year.

5. DPC/DEO will sample check 10% of schools during the UDISE+ data collection period through field visit.

6. a) The District MIS coordinator (user) shall open the UDISE+ Software (URL: www.udiseplus.gov.in).

   b) On the Home page, click on 'Login'. Enter the User Name and Password provided by the State MIS coordinator for logging in the website.

   c) User is advised to change the password after first successful login for secured access. Subsequently password could be changed as per requirement any number of times.

   d) Before creating user, the District MIS coordinator should download the User Manual from the web site.

   e) User Name and Password shall be created for all the blocks.

   f) The District MIS coordinator shall ensure availability of data for all schools in the district. He/She shall check the data for consistency and accuracy.

   g) The district MIS coordinator will be responsible for analysis of the different indicators for planning and generation of reports for implementation of different activities during each year.

7. The DPC/DEO will be responsible for the data provided for the schools in his/her district.

8. DPC/DEO will give certification for the 100% coverage and correctness of data in their jurisdiction. Without certification, data cannot be submitted to the next level.

9. After certification, the District MIS coordinator shall submit the data to the State MIS Coordinator online.
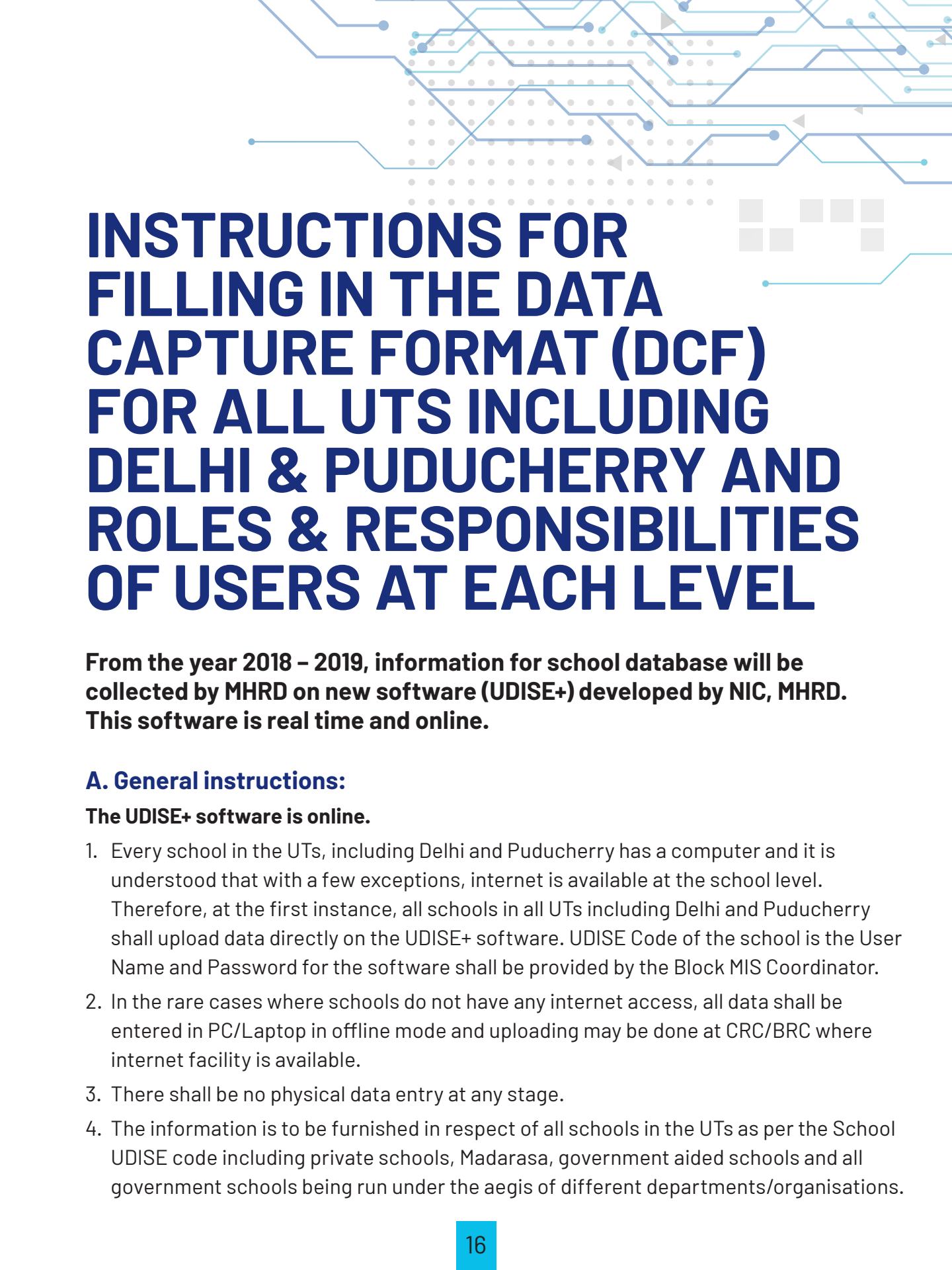
F. Instructions at State Level:

The Samagra Shiksha SPD office and State MIS unit will work as the Control units to train & guide all the above teams. The State MIS Team will visit all the districts during the data updation schedule to guide and monitor the process there. The team shall perform the following tasks:

1. Proper training and orientation to District and Block MIS coordinators.

2. Intimate the proper time schedule for their activities.

3. Guide and monitor the functionaries during the entire process of data collection.

4. a) The State MIS Coordinator (user) shall open the UDISE+ Software (URL: www.udiseplus.gov.in).

   b) On the Home page, click on 'Login'. Enter the User Name and Password provided by the NIC/TSG, MHRD for logging in the website.

c) User is advised to change the password after first successful login for secured access. Subsequently, password could be changed as per requirement any number of times.

d) Before creating district users, State MIS coordinator shall download the User Manual from the web site.

e) User Name and Password shall be created for all the districts.

f) The State MIS Unit will check the data submitted by the districts for consistency and accuracy.

5. The State Secretariat will get sample check done of 5-10% of schools through field visit.

6. The SPD will be responsible for the data provided for all the schools in the state.

7. SPD will give certification for the 100% coverage and correctness of data before submission at National level. Without certification, data cannot be submitted to the National level.

8. After certification, the State MIS coordinator shall submit the data at National level online.

INSTRUCTIONS FOR FILLING IN THE DATA CAPTURE FORMAT (DCF) FOR ALL UTS INCLUDING DELHI & PUDUCHERRY AND ROLES & RESPONSIBILITIES OF USERS AT EACH LEVEL

From the year 2018 – 2019, information for school database will be collected by MHRD on new software (UDISE+) developed by NIC, MHRD. This software is real time and online.

A. General instructions:

The UDISE+ software is online.

1. Every school in the UTs, including Delhi and Puducherry has a computer and it is understood that with a few exceptions, internet is available at the school level. Therefore, at the first instance, all schools in all UTs including Delhi and Puducherry shall upload data directly on the UDISE+ software. UDISE Code of the school is the User Name and Password for the software shall be provided by the Block MIS Coordinator.

2. In the rare cases where schools do not have any internet access, all data shall be entered in PC/Laptop in offline mode and uploading may be done at CRC/BRC where internet facility is available.

3. There shall be no physical data entry at any stage.

4. The information is to be furnished in respect of all schools in the UTs as per the School UDISE code including private schools, Madarasa, government aided schools and all government schools being run under the aegis of different departments/organisations.

5. Correct and authentic updated data based on school registers and other official records should be entered.

6. All data must be verified by the following:

    I. For Senior Secondary and Secondary Schools: Principal/Vice-Principal

    II. For Elementary Schools: Head Teacher/Head Master

    III. For Primary Schools and Upper Primary Schools: Head Teacher/Senior most Teacher

The above mentioned shall be held responsible for all the data in the DCF. They should be very careful and ensure that the data is correct.

7. The school has to give complete details of the person who is uploading the information. This person may be different from the person mentioned at Sl.No. 5 above, or may be the same. This person may be a government official or someone on contract basis or from agency etc. Irrespective of who the person is, it is mandatory to fill in his/her complete details in the DCF.

B. Instructions for filling in the DCF in the software:

i. School level:

1. UDISE code of the school is the User Name. The School shall get Password from Block MIS Coordinator.

2. The School will open the UDISE+ website (URL: www.udiseplus.gov.in).

3. On the Home Page, click on 'Login'. Enter the User Name and Password provided by the Block MIS coordinator for logging in the website.

4. User is advised to change the password after first successful login for secured access. Subsequently, password could be changed as per requirement any number of times.

5. Before filling data, school should download the User Manual from the web site.

6. It is advisable to download the DCF in PDF format and prepare the data before entering the data online.

7. The authorized person at A6 above should monitor, supervise and cross check the authenticity of the information provided.

8. The verified and finalized DCF shall be submitted online.

ii. Cluster level:

1. Monitor, supervise and cross check for the correctness of information uploaded in the portal.
2. Carry out 100% verification of data before submitting the DCF to the Block MIS coordinator.
3. Give a certificate for the completeness and correctness of the data submitted for all the schools under his/her jurisdiction.

Instructions for Block/Taluk Level:

BRCs/BEOs are the field level officers to take the sole responsibility to collect UDISE+ data from all types of schools within their jurisdiction. Where there is no block/taluk, DPC/DEO shall assign CRC or any other officer, the responsibility of getting the data entered by all schools in his/her jurisdiction in the UDISE+ software. BRCs/BEOs/Block MIS Coordinators will perform the following tasks at their assigned blocks/talukas and will be responsible for non-completion of the task in concerned blocks/talukas.

1. Conduct the block level training programme to train the CRCs on the procedure of filling in the DCF.
2. Maintain the log register of CRC and schools and ensure data entry by all schools under the block/taluk assigned to them.
3. a) The Block MIS co-ordinator (user) shall open the UDISE+ Software (URL: www.udiseplus.gov.in).
   b) On the Home page, click on 'Login'. Enter the User Name and Password provided by the District MIS coordinator for logging in the website.
   c) User is advised to change the password after first successful login for secured access. Subsequently, password could be changed as per requirement any number of times.
   d) Download the User Manual from the web site.
   e) Monitor progress of data entry by schools.
4. All the parameters of teachers table in the UDISE+ DCF to be verified thoroughly by the BRC for the Government and Government Aided schools
5. Cross check the authenticity of the information through field visit. At least 30% schools will be checked on sample basis.
6. Intimate the progress of the task in time to the District Project office (MIS Unit).
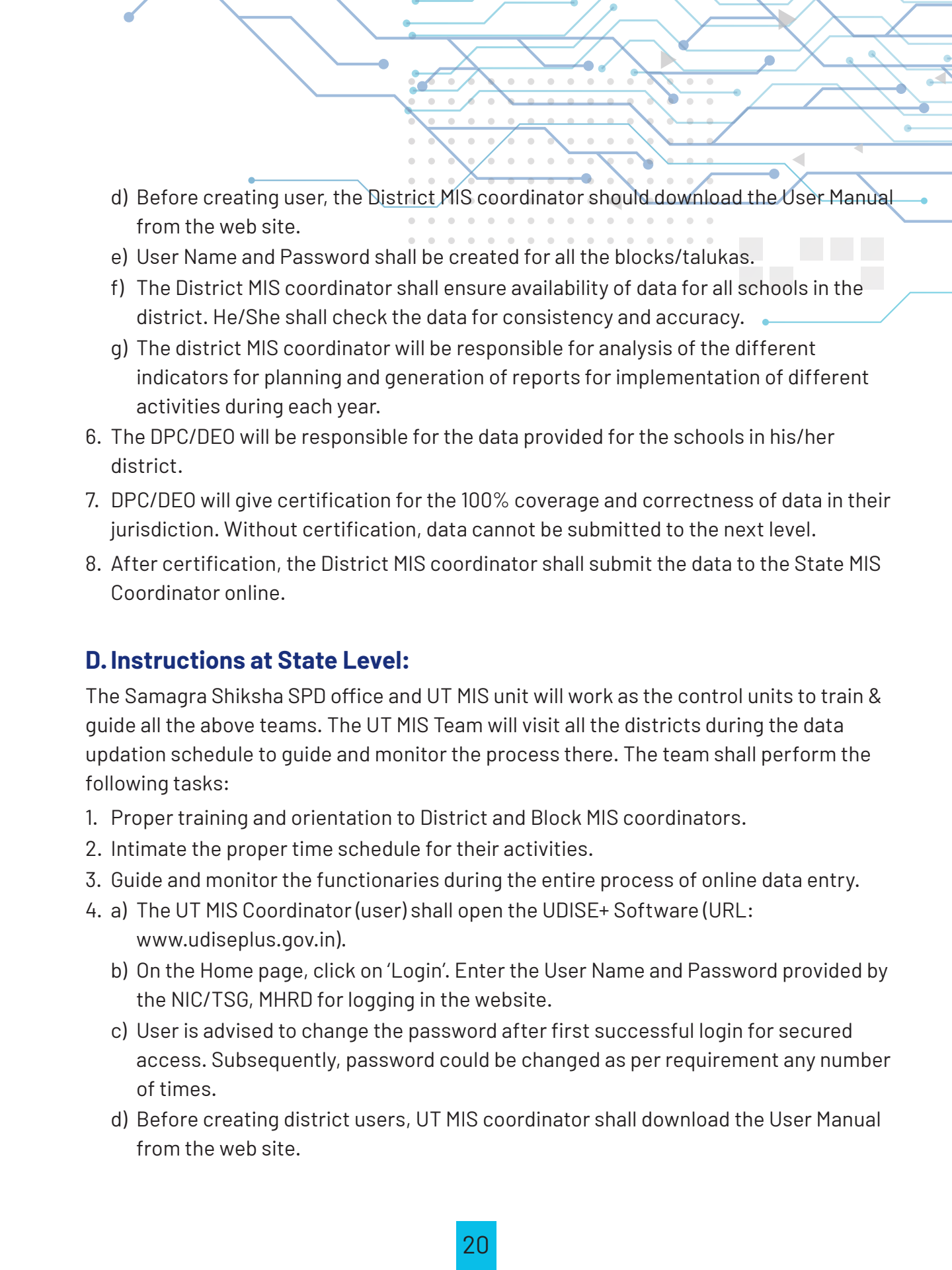
7. The BRC/BEO will be responsible for the data provided for the schools in his/her jurisdiction.

8. BRC/BEO will give certification for the 100% coverage and correctness of data in their jurisdiction. Without certification, data cannot be submitted to the next level.

9. After certification, the Block MIS coordinator shall submit the data to the District MIS Coordinator online.

C. Instructions at District Level:

The District Collector (DC) has to take personal interest in forming the teams for success of the UDISE+. As DC is head of the district administration, it is advisable that a job chart may be prepared for all the officers concerned and issued with the signature of the DC.

The District Project Coordinator (DPC)/District Education Officer (DEO) will monitor the whole process of UDISE+ implementation in their districts for all schools and ensure the timely completion of entire process for their district. DPC/DEO/District MIS Coordinator will perform the following tasks:

1. Ensure that no school remains left out from the UDISE+ master list and the management and category codes of the schools are confirmed and incorporated in the UDISE+ software at district level.

2. Conduct district level training programme to train the block level officers on the procedure of filling in the DCF online.

3. Take the responsibility of training, supervision &monitoring of the process with the support of BRCs & CRCs every year.

4. DPC/DEO will sample check 10% of schools during the UDISE+ data collection period through field visit.

5. a) The District MIS coordinator (user) shall open the UDISE+ Software (URL: www.udiseplus.gov.in).

   b) On the Home page, click on 'Login'. Enter the User Name and Password provided by the State MIS coordinator for logging in the website.

   c) User is advised to change the password after first successful login for secured access. Subsequently, password could be changed as per requirement any number of times.

d) Before creating user, the District MIS coordinator should download the User Manual from the web site.

e) User Name and Password shall be created for all the blocks/talukas.

f) The District MIS coordinator shall ensure availability of data for all schools in the district. He/She shall check the data for consistency and accuracy.

g) The district MIS coordinator will be responsible for analysis of the different indicators for planning and generation of reports for implementation of different activities during each year.

6. The DPC/DEO will be responsible for the data provided for the schools in his/her district.

7. DPC/DEO will give certification for the 100% coverage and correctness of data in their jurisdiction. Without certification, data cannot be submitted to the next level.

8. After certification, the District MIS coordinator shall submit the data to the State MIS Coordinator online.

D. Instructions at State Level:

The Samagra Shiksha SPD office and UT MIS unit will work as the control units to train & guide all the above teams. The UT MIS Team will visit all the districts during the data updation schedule to guide and monitor the process there. The team shall perform the following tasks:

1. Proper training and orientation to District and Block MIS coordinators.

2. Intimate the proper time schedule for their activities.

3. Guide and monitor the functionaries during the entire process of online data entry.

4. a) The UT MIS Coordinator (user) shall open the UDISE+ Software (URL: www.udiseplus.gov.in).

b) On the Home page, click on 'Login'. Enter the User Name and Password provided by the NIC/TSG, MHRD for logging in the website.

c) User is advised to change the password after first successful login for secured access. Subsequently, password could be changed as per requirement any number of times.

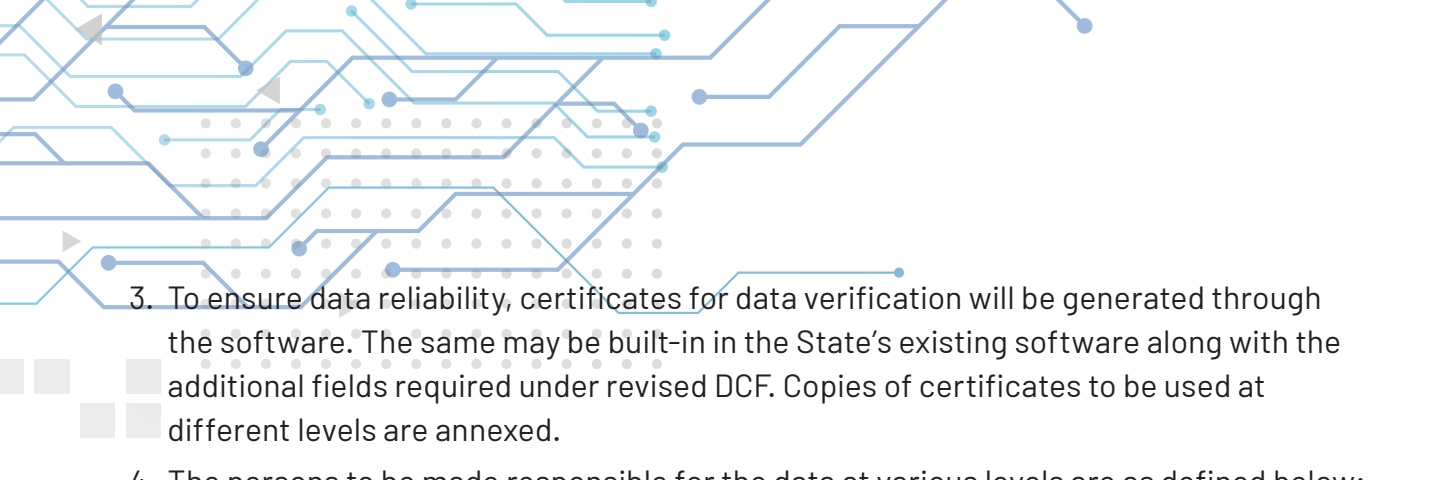d) Before creating district users, UT MIS coordinator shall download the User Manual from the web site.

e) User Name and Password shall be created for all the districts.

f) The UT MIS Unit will check the data submitted by the districts for consistency and accuracy.

5. The UT Secretariat will get sample check done of 5-10% of schools through field visit.

6. The SPD will be responsible for the data provided for all the schools in the UT.

7. SPD will give certification for the 100% coverage and correctness of data before submission at National level. Without certification, data cannot be submitted to the National level.

8. After certification, the UT MIS coordinator shall submit the data at National level online.

UDISE+: INSTRUCTIONS FOR STATE USING THEIR OWN DATA ENTRY SOFTWARE

1. From the year 2018 – 2019, information for school database will be collected by MHRD on new software (UDISE+) developed by NIC, MHRD. This software is online and will become real time in due course of time. The new software has the following additional features:

   a) School category-wise DCFs, which are pre-filled, to facilitate ease of data entry and usage by the schools. Further, DCFs have been revised to include Samagra Shiksha interventions, PGI indicators and school safety related indicators etc.

   b) A Dashboard for visualization and presentation of complex data in a simple form with standard as well as query based reports and comparative charts.

   c) Link to GIS mapping which will have various attributes of schools like exact geographical location of school with latitude & longitude, school category, school management, infrastructure status, etc.

   d) Third party verification to ensure data quality. A mobile app will also be developed for this purpose.

2. The State which is collecting data using their own software and intends to continue doing so, will be allowed to share the data in any of the following digital mode:

   i. Through Web Services

   ii. Through Database Backup (CSV or PostgreSQL Database Dump)

However, the features of the software mentioned in the above para will be applicable. When the UDISE+ software becomes real time, the data pertaining to such states shall also need to be updated in the defined periodicity.

3. To ensure data reliability, certificates for data verification will be generated through the software. The same may be built-in in the State's existing software along with the additional fields required under revised DCF. Copies of certificates to be used at different levels are annexed.

4. The persons to be made responsible for the data at various levels are as defined below:

   a) School Level:

   I.   For Senior Secondary and Secondary Schools: Principal/Vice-Principal

   II. For Elementary Schools: Head Teacher/Head Master

   III. For Primary Schools and Upper Primary Schools: Head Teacher/Senior most Teacher

The above mentioned shall be held responsible for all the data in the DCF. They should be very careful and ensure that the data is correct.

In case the school is directly filling the online DCF, then it will have to give complete details of the person who is uploading the information. It is mandatory to fill in his/her complete details in the DCF.

b) Cluster Level:

CRC/HM of the nodal school in absence of CRC (block to nominate a school as nodal school where there is no CRC) will be responsible for authenticity of data for their respective schools in their cluster. He/She shall carry out 100% verification of data before handover of/ submitting the DCF to the block MIS coordinator. He/She shall give a certificate for the completeness and correctness of the data collected/submitted from all the schools under his/her jurisdiction.

c) Block Level:

BRC/BEO will be responsible for the data provided for the schools in his/her jurisdiction. BRC/BEO will give certification for the 100% coverage and correctness of data in their jurisdiction.

BRC/BEO shall maintain the record of schools in the block that are providing data online through the State software.

d) District Level:

The District Project Coordinator (DPC)/District Education Officer (DEO) will be responsible for the data provided for all the schools in his/her district. DPC/DEO will sample check 10% of schools during the data collection period through field visit. DPC/DEO will give certification for the 100% coverage and correctness of data in their jurisdiction.

DPC/DEO shall maintain the record of schools in the district that are providing data online through the State software.
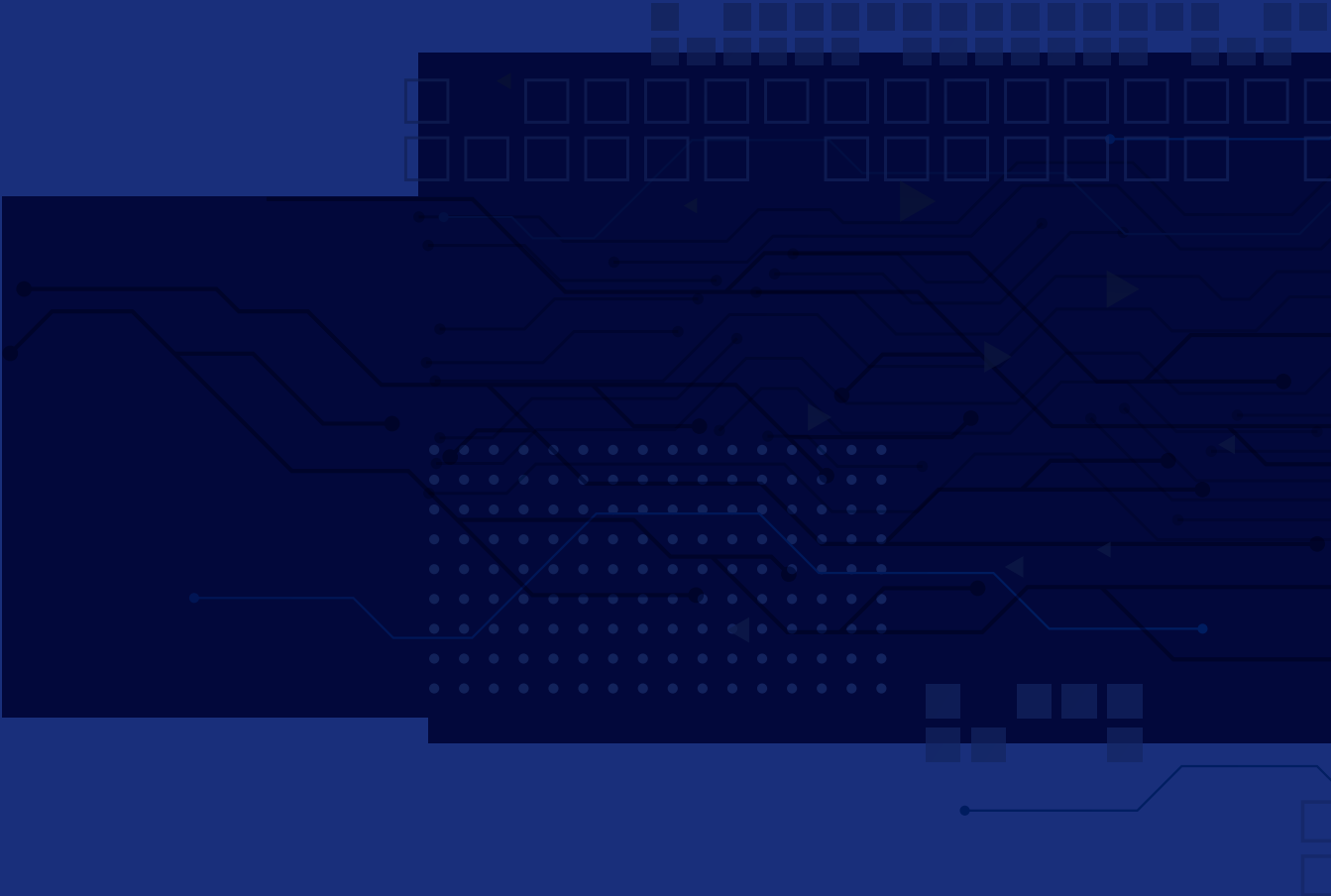
e) State Level:

The State Secretariat will get sample check done of 5-10% of schools through field visit. The SPD will be responsible for the data provided for the schools in his/her district. SPD will give certification for the 100% coverage and correctness of data.

5. The data shared through any of the methods mentioned in Para 2 above will be accepted only if they are accompanied with the certificate of SPD. SPD shall also confirm availability of certificates issued at all the other 4 levels, namely, School, Cluster, Block and District. SPD, along with data, shall also provide district-wise number of schools that have provided data online.